



THE CITY OF SAN DIEGO

# MINOR CONSTRUCTION PROGRAM

*BUILDING A NEW CORE\**

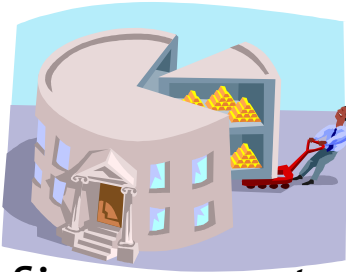


*\*COMMITMENT  
TO  
OPPORTUNITIES  
AND  
RESOURCES  
FOR  
ENTERPRISES*

THE CITY OF  
SAN DIEGO IS CHANGING  
THE WAY WE DO BUSINESS !

- City projects up to \$250,000 will ONLY be awarded to Small and Emerging Businesses! Small businesses will be competing with other registered Minor Construction participants for lucrative government contracts;
- Benefits include:
  - Streamlined administrative requirements
  - Less bond requirements
  - Personalized assistance from City staff as needed.

# HOW DO I GET INTO THIS PROGRAM?



***Sign up now to participate!***

1. Complete the registration application on the right;
2. Show that you are a Disabled Veteran Business Enterprise or a State Certified Small Business. For a certification application, visit <http://www.pd.dgs.ca.gov/smbus/default.htm> for program description and application. The Community Service Centers and public libraries located throughout San Diego provide free internet access.

3. Be a licensed contractor in California;
4. Show that your business does not exceed the income cap for Small/Emerging Business;
5. Voila! You are now on your way to becoming a Minor Construction participant - we will

The new Minor Construction Program will...

- Level the playing field for small businesses, and
- Lower the contract amounts to allow development of bond and credit lines;
- Provide opportunities for businesses to develop technical and business experience.

contact you regarding your application, and again, when jobs become available!



*Use our streamlined  
Certification  
Process  
APPLY TODAY!*

## CITY OF SAN DIEGO MINOR CONSTRUCTION PROGRAM CERTIFICATION

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

P.O. Box or Street Name: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ Fax: (    ) \_\_\_\_\_ E-Mail \_\_\_\_\_

Owner's full Name: \_\_\_\_\_ Title: \_\_\_\_\_

Business Specialty: \_\_\_\_\_

### PLEASE PROVIDE COPIES OF THE FOLLOWING INFORMATION:

1. State of California, Department of General Services Small Business or Disabled Veterans Business Enterprise Certification showing expiration date of certification.

2. State of California Contractor's License.

3. City of San Diego Business Tax Certificate.

4. A signed and notarized statement affirming the Business Gross Income is as stated below for the past three years, or the income since the business has been in operation, if that is less than 3 years (this form signed and notarized will complete this requirement):

Year 2002:\$ \_\_\_\_\_ Year 2001:\$ \_\_\_\_\_ Year 2000:\$ \_\_\_\_\_

### PLEASE READ THE FOLLOWING AFFIDAVIT CAREFULLY AND SIGN IT IN THE PRESENCE OF A CERTIFIED NOTARY PUBLIC:

#### AFFIDAVIT:

I do solemnly declare and affirm that the income stated above is true and correct for \_\_\_\_\_ (name of firm) for the years stated.

Signature of owner: \_\_\_\_\_

Name (please print): \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_\_, before me appeared \_\_\_\_\_, who duly sworn did execute the foregoing affidavit, and did state that she/he was properly authorized by \_\_\_\_\_ (name of firm) to execute the affidavit and did so as her/his free act and deed.

Notary seal here:

State of : \_\_\_\_\_

County of : \_\_\_\_\_

Notary public: \_\_\_\_\_

Commission expires: \_\_\_\_\_

**Send Completed Applications to:**

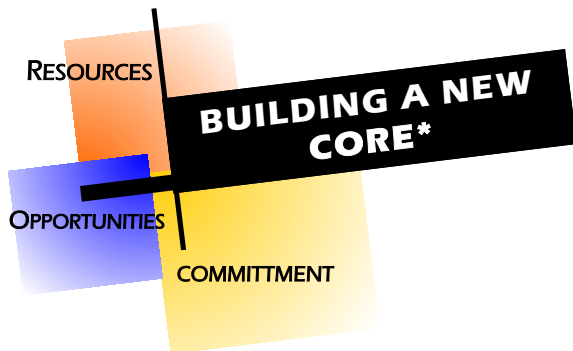
600 B St., Suite 600, MS 906 San Diego, CA 92101



THE CITY OF SAN DIEGO

Equal Opportunity Contracting Program  
Office of the City Manager  
202 C Street - MS 658  
San Diego, CA 92101

Presorted  
Standard  
U.S. Postage  
**PAID**  
Permit No. 134  
San Diego, CA



**A NEW WAY  
OF DOING  
BUSINESS**

**MINOR CONSTRUCTION—  
CONTRACTOR'S  
ASSISTANCE PROGRAM**  
Equal Opportunity Contracting  
Office of the City Manager  
City of San Diego  
202 C Street MS 906  
San Diego CA 92101

**619-533-7431**